

Passcards

ALL NEW AND REPLACEMENT passcards will be issued from the office of the respective garage where an individual intends to park.

A ten (\$10.00) dollar non-refundable activation and processing fee is required for all new monthly passcards issued.

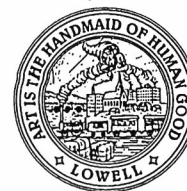
In the event a passcard is lost or damaged A REPLACEMENT CHARGE OF FIVE (\$5.00) DOLLARS WILL BE PAID and a replacement card will be issued.



Revised 8/12

Payments

1. All spaces are to be paid in advance.
2. Monthly payments are due on or before the 1st day of the month.
3. Individuals obtaining NEW PASSCARDS between the 1st and the 15th day of the month will be required to pay the full monthly rate: new cards issued between the 16th and the 31st day of the month will be charged half the monthly rate.
4. NO BILLING WILL BE ISSUED. Checks, credit cards and/or money orders are to be made payable to the CITY OF LOWELL and given to the garage office. CASH PAYMENTS CAN ONLY BE MADE AT THE GARAGE OFFICE.
5. All passcard holders must make their monthly payments by the due date. If not, the passcards will be deactivated on the following day and the individual will be required to take ticket from the ticket spitter and pay the existing hourly parking fee for the time parked in the garage. NO REIMBURSEMENT will be made by the City of Lowell for monies spent by the passcard holder parking in the garage while passcard is deactivated.
6. In the event a check is returned for insufficient funds, a \$25.00 fee will be charged. The passcard WILL NOT be reactivated until the \$25.00 fee has been paid by cashiers check or cash.
7. ALL MONTHLY GARAGE PAYMENTS ARE TO BE MADE AT THE RESPECTIVE GARAGE BEING USED AND NOT AT CITY HALL.



City of Lowell

Parking Dept Monthly Parking Rules and Regulations

The following Rules and Regulations apply to all monthly Parker's using either the George A Ayotte, John Street, Lower Locks, Leo A. Roy Parking Garage, Edward J. Early Garage, Davidson St. Parking Lot and A Lot Tsongas Arena.

Monthly Parking Rates

The Lowell City Council adopted, by ordinance, the following monthly rate structure for all municipal parking garages.

Lowell High School students parking at the Ayotte Garage shall pay seventeen (\$17.00) dollars per month per space.

Persons sixty-two (62) years of age and over, who are handicapped and residing in downtown Lowell shall pay twenty-six (\$26.00) dollars per month per space.

Persons residing in designated downtown resident parking areas shall pay forty-eight (\$48.00) dollars per month per space.

Companies employing twenty (20) or more employees in one (1) location shall pay fifty-two (\$52.00) dollars per month per space. Payment will be made by one check drawn on company funds covering all employees in the account.

All other spaces shall be leased at a rate of sixty-four (\$64.00) dollars per month per space.

Long term lease agreements previously negotiated and approved are not subject to the above rate structure.

Use of Passcard

Please keep in mind the passcard must always be used for both entering and exiting the garage. The passcards are a recycling type, meaning once the passcard has been used to enter the garage, it cannot be used to allow another vehicle to enter until such time as it has been used to exit the garage. The same condition exists for exiting. Remember, the passcard must remain in an ENTER, EXIT, ENTER, EXIT, etc. cycle.

In the event your passcard does not work on entrance, please take a ticket and GO TO THE GARAGE OFFICE IMMEDIATELY AFTER PARKING YOUR CAR. If you do not go to the garage office immediately and wait to bring your ticket until you leave, you have placed us in a position of not knowing whether or not the passcard has been used improperly and we will be compelled to charge you for the elapsed time shown on the ticket at the prevailing rate.

In the event you have misplaced your passcard, you must take a ticket for entry and GO TO THE GARAGE OFFICE IMMEDIATELY to have your ticket validated for exiting, otherwise we will be compelled to charge you for the elapsed time shown on the ticket at the prevailing daily rate.

Misuse of Passcard

The passcard holder shall not give his/her card to any unauthorized person for any reason. Violators will be subject to loss of the passcard and parking privileges.

Liability

Neither the management nor the City of Lowell are responsible for any damages to any car or its contents or accessories while parked within any of the municipal parking garages.

Mission Statement

Our objective is to provide the customers of the City of Lowell Parking, a Clean, Safe and Customer Friendly parking environment, with emphasis on quality of facilities and services in a professional business management atmosphere.

Passcard holders intending to leave their vehicles in the garage longer than a seventy-two (72) hour period must notify the garage manager of the extent of their leave of absence.

Passcard holders electing NOT TO USE the parking garage for an extended period of time must return their passcard to the garage office to be DEACTIVATED by the 1st of the month, failure to do so will result in required monthly payment obligation.

Termination

With the exception of the monthly Parkers that ABUSE their parking privileges, which is cause for immediate TERMINATION, passcards may be terminated at any time by either party on the (30) day written notice to the other. NO REIMBURSEMENTS WILL BE MADE FOR ANY UNUSED MONTHLY TIME REMAINING ON THE TERM, if the term is terminated by the passcard holder.

Additional Information

Any questions relating to the above rules and regulations can be addressed at the main office for the City of Lowell Parking Dept., located at 75 John St. in the Joseph Downes Parking Facility or by calling 978-446-7093 or the Parking Director at 978-446-7020, or go to www.cityoflowell.gov. Customers must inform the garage office of any changes to phone number, address, name and/or vehicle information.